

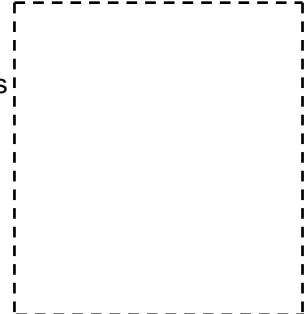


The Winning Box, 27-37
 Station Road,
 Hayes,
 UB3 4DX
 Tel: 020 3959 7003
 Email: admin@alexanderlondoncollege.com
 Web: www.alexanderlondoncollege.com

Application Form

Before completing this application form, you are advised to read the school Rules and Regulations (please go to www.alexanderlondoncollege.com) Please complete the form in **BLOCK CAPITALS**.

Completed Application Forms should be returned to the Registrar. Please attach PHOTOCOPIES (not originals) of school/college/university certificates as proof of qualifications already obtained.



1.	PERSONAL DETAILS * Please ensure that name on this form matches the name on your passport	
Title:	(Mr/Miss/Dr/Mrs/Ms)	Mobile Number:
Family Name:		
First Name(s):		
Nationality:		Date of Birth: (dd/mm/yyyy)
Address in UK (if applicable)		
Email Address		

2. DISABILITY/SPECIAL NEED

If you have a disability, please ensure that we know what you need so that we can make all reasonable adjustments to help you succeed.

Do you have a disability? Yes No

Please provide full details of any physical or sensory disability which might in some way affect your studies at College or may require special facilities or treatment (use separate sheet if necessary).

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3.	WHERE DID YOU HEAR ABOUT ALEXANDER LONDON COLEGE?		
<input type="checkbox"/>	Advert	Location of Advert?	
<input type="checkbox"/>	British Council		
<input type="checkbox"/>	Professional Body		
<input type="checkbox"/>	Education Fair		
<input type="checkbox"/>	Prospectus		
<input type="checkbox"/>	Partners / Associates	Name of the partner /associate?	
<input type="checkbox"/>	Recommendation / Friend	Name of the person recommended?	

4.	DETAILS OF THE COURSE TO WHICH YOU WISH TO APPLY	
	Please mention the course you wish to start.	
	Course Name 1:	
	Course Level:	
	Awarding Body	
	Course Name 2:	
	Course Level	
	Awarding Body	

Please state your interest in the subject/profession and give information on any related activities, relevant courses and projects which may help your application. If you prefer to type this, you may attach it as a separate sheet. Please add your name and course to any attachment.

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5. Next of Kin	Relationship: - _____
Name: _____	Mobile No. : - _____
Address: - _____	Telephone: - _____

6. DECLARATION

I confirm that the information provided is correct and that I have read the rules and regulations in the School prospectus/Website. I agree to abide by the rules and regulations therein. I enclose a cheque/bankers draft made payable to **ALEXANDER LONDON COLLEGE** to cover the registration fee (non-refundable) and **TWO** passport size photographs.

Signed:

Date:

OFFICE USE ONLY

CHECKLIST

- Passport / Visa / BRP
- Proof of Address (i.e. Bank Statement, Utility Bills etc.)
- CV
- Personal Statement
- DVLA
- Any Previous Qualifications

NOTES FOR GUIDANCE

Mature Applications

The College welcomes mature students including those who do not have conventional qualifications for admissions to higher education. Full account is taken of relevant experience and other educational achievements.

Use of your information

We use the information that we collect from you to provide our services to you. In addition to this we may use the information for one or more of the following purposes: To provide information to you that you request from us relating to our products or services. Alexander London College is a trading name of First Idea London Ltd. Registered in England and Wales. Registration Number: 09029278 To provide information to you relating to other products that may be of interest to you. Such additional information will only be provided where you have consented to receive such information. To inform you of any changes to our website, services or goods and products. If you have previously purchased goods or services from us we may provide to you details of similar goods or services, or other goods and services, that you may be interested in. Where your consent has been provided in advance we may allow selected third parties to use your data to enable them to provide you with information regarding unrelated goods and services which we believe may interest you. Where such consent has been provided it can be withdrawn by you at any time.

Terms and Conditions

Alexander London College uses personal data of the customer for appropriate purposes and according to statutory regulations. The personal data given (i.e. name, email address, delivery address, bank details) for ordering products is used by Alexander London College for fulfilment and handling of the contract only. This data is treated confidentially by Alexander London College and is not given to any third parties who are not part of the ordering, delivery and payment procedures. The customer shall be entitled to access information on their personal data which Alexander London College has saved about them, free of charge. They are also entitled to the correction of incorrect data, and the deletion of their personal data if they choose, so long as there is no legal obligation to retain such data.